



Accounting & Book keeping Services

ZAHID JAMIL & CO

CHARTERED ACCOUNTANTS

An Independent Member Firm of **Prime Global**



PrimeGlobal

*An Association of
Independent Accounting Firms*

ACCOUNTING & BOOK KEEPING SERVICES



Accounting & Bookkeeping services by **Zahid Jamil & Co (ZJC), Chartered Accountants** include complete accounting facility for recording and accounting in compliance with the local and legal requirement. It is made from records provided by the client to produce a fully compliant set of financial books and records.



Our bookkeeping services are suitable for business of all industries in the country and offshore. We offer daily, weekly, and monthly services based on requirements / needs by our clients. Outsourced bookkeeping includes.

OFFSHORE BOOKKEEPING:-

Our outsourced bookkeeping is a popular choice among our clients. Simply fax, scan, or mail your invoices, deposit slips and bills to us. We'll enter your transactions, reconcile your accounts and set your bills up for payment.

OUR SERVICES INCLUDES:-

- ✚ Bank Reconciliation
- ✚ Accounts Receivable
- ✚ Accounts Payable
- ✚ Bookkeeping Clean Up
- ✚ Inventory Reconciliation
- ✚ Budgeting
- ✚ Credit Card and Bank Reconciliation
- ✚ Taxation Services
- ✚ Accounting Software
- ✚ Income Statement, Balance Sheet, General Ledger
- ✚ Trial Balance sheet preparation
- ✚ Financial Statement preparation
- ✚ General Ledger Maintenance
- ✚ Custom Reports
- ✚ Payroll processing.

QUALITY SERVICES DELIVERY AT ZJC:-

Our Client's choice is ZJC for account and bookkeeping services because:-

- ✚ We have highly qualified, professional and competent staff;
- ✚ We ensure compliance of law and regulations while preparing any report/ statements;
- ✚ We provide assistance for various management and financial decision-making.